

EASTSIDE THEATER COMPANY

ACTOR CONTRACT

Rehearsal and Production:

1. We are now requiring all registration paperwork and tuition - and/or financial aid, payment plans - be turned in BEFORE your actor begins rehearsals. Please make sure to have ALL paperwork filled out. If you have a conflict and are unable to attend the parent meeting, please let us know as soon as possible.
2. I agree that it is my responsibility to know when and where rehearsals will take place and to attend all rehearsals for which I am scheduled, including all technical and dress rehearsals, and all scheduled performances. If I miss three rehearsals, I understand that this may result in my role being reassigned to another cast member, or in my dismissal from the cast.
3. If I must miss a rehearsal *because of an emergency*, I will contact the Director, Music Director, or Production Manager as soon as I am able. Failure to do so may result in my role being reassigned to another cast member, or in my dismissal from the cast.
4. I will arrive on time for all scheduled rehearsals, I will assist with any required clean-up, and I will remain at rehearsals until the rehearsal is completed or I am released. Failure to follow these guidelines may result in the loss of a performance, my role being reassigned to another cast member, or in my dismissal from the cast.
5. I will bring the script, a pencil, and proper shoes (close-toed flats, tennis shoes, TOMs, or similar) and appropriate rehearsal clothing to each rehearsal.
6. I agree to be off-book with lines memorized by the date given by the Director.
7. I will behave in a courteous manner: dedicated, focused, productive, positive, safe, and creative. I will treat others with respect and courtesy at all times. Failure to follow these guidelines may result in the loss of a performance, my role being reassigned to another cast member, or in my dismissal from the cast.
 - a. During cast meetings and notes I will be patient and respectful.
8. I will not cut or color my hair, or change my appearance (including new piercings) in any way, without the permission of the Director. I understand that for performances I may be required to have natural nails and if I come to a performance with color on my nails, I may be required to remove that color before I am allowed to perform.
9. I will participate in pre- and post-production tasks as assigned by ETC leadership. Failure to follow these guidelines may result in the loss of a performance, my role being reassigned to another cast member, or in my dismissal from the cast, at the discretion of ETC leadership.
10. I understand that there is not a drinking fountain at the rehearsal space so I will provide my own water bottle (filtered water is available on-site for re-filling). Reusable water bottles may be available to purchase from a Production Manager for \$2 cash.

Props:

1. I will only use props for their intended purpose and only if that prop has been assigned to me.
2. I will return props to their designated storage place after use.
3. I will only use prop furniture during rehearsals and performances and then only if it has been assigned to me in my blocking.
4. I will notify the Stage Manager immediately if a prop breaks or malfunctions.

Costumes:

1. I will provide a bin with a lid (40-75 qt., preferably clear) for storage of personal items and costumes. If I do not provide a bin by the deadline given, I will be assigned a bin at the cost of \$10.
 - a. For the protection of costume pieces, food is not allowed in the bins. If costumes are stained or damaged due to food or drinks, I may be responsible for the cost of cleaning, repairs, and/or replacement of costume.
2. I understand that I must provide production-approved stage undergarments (often referred to as stage underwear) and may be required to purchase my own shoes, socks/tights, or special underclothing.
3. I understand that there is absolutely no horseplay or roughhousing in costume.
4. I understand that **there is no eating or drinking in costume** with the exception of water and designated cast snacks.
5. I will communicate any issues of physical discomfort or inability to move effectively in my costume to the Costumer. I understand that final decisions about the design and style of the costume is at the discretion of the Costumer and Director, regardless of my personal perception of its attractiveness.
6. I will not make changes to any costume, hair, jewelry, or make-up.
7. Eastside theater company is not responsible for lost, damaged, or stolen property.

Safety:

1. I understand that there is no running or horseplay, including jumping or climbing on or off the stage.
2. I will leave all tools and equipment alone (hand tools, lighting or sound equipment, etc.).
3. I understand that only cast members and ETC leadership are permitted backstage during rehearsals and performances.

I understand that failure to comply with any part of this Actor Contract may result in the loss of a performance, my role being reassigned to another cast member, or in my dismissal from the cast.

Actor Signature: _____

Date: _____

Parent Signature : _____

Date: _____